

## **PRIVACY POLICY**

### **1. Our commitment to privacy**

Ngā Uri o Maikuku rāua ko Huatakaroa 1891 Trust (NUOMRKH) respects the privacy of hapū members, whānau, partners, and visitors to our website.

We collect, use, and store personal information in accordance with the **Privacy Act 2020**. This policy explains how we manage personal information provided through our website and Trust activities.

### **2. Who we are**

Ngā Uri o Maikuku rāua ko Huatakaroa 1891 Trust is a charitable trust established to support the wellbeing, development, and future aspirations of our hapū and community.

Our website provides information about our kaupapa, initiatives, and opportunities to engage with the Trust.

### **3. Information we may collect**

We may collect personal information when you interact with our website or participate in Trust activities.

This may include:

- Name
- email address
- phone number
- marae, hapū, or organisational affiliation
- information provided through surveys or feedback forms
- information submitted through funding or programme applications
- any other information you choose to share with us

We only collect information that is necessary for the purpose for which it is provided.

### **4. How we collect information**

Personal information may be collected when you:

- submit a contact form on our website
- respond to a survey or consultation
- subscribe to updates or newsletters
- apply for funding or participate in Trust initiatives
- contact the Trust directly by email or other means

In some cases, we may also collect limited technical information about website usage, such as browser type or pages visited.

### **5. Why we collect information**

Information may be used to:

- respond to enquiries or requests
- communicate updates about Trust activities
- administer funding rounds or community initiatives

- understand community needs and priorities
- improve Trust services and programmes
- support reporting to funders and stakeholders where required

Where information is used for reporting or research purposes, it may be aggregated or anonymised.

## **6. Storage and protection of information**

NUOMRKH takes reasonable steps to ensure that personal information is securely stored and protected from loss, misuse, or unauthorised access.

Information may be stored in secure digital systems used by the Trust and its authorised administrators.

Access to personal information is limited to those who need it to carry out Trust responsibilities.

## **7. Sharing of information**

We do not sell personal information.

Personal information may be shared only when necessary, including:

- with trusted service providers who support Trust operations
- with funding partners where required for reporting purposes
- where disclosure is required by law

Where information is shared, it will only be used for the purpose for which it was collected.

## **8. Website analytics and cookies**

Our website may use standard analytics tools to understand how visitors use the site.

These tools may collect anonymous information such as:

- pages visited
- time spent on the website
- general location information
- browser or device type

This information helps us improve the website and better understand how people access our information.

Analytics data does not identify individual users.

## **9. Access and correction of information**

Under the **Privacy Act 2020**, you have the right to:

- request access to the personal information we hold about you
- request correction of that information if it is inaccurate

Requests can be made by contacting the Trust.

## **10. Retention of information**

Personal information will only be kept for as long as necessary to fulfil the purpose for which it was collected, or as required by law or funding agreements.

## **11. Changes to this policy**

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements.

The most current version will always be available on this website.

## **12. Contact us**

If you have any questions about this Privacy Policy or how your information is managed, please contact:

Ngā Uri o Maikuku rāua ko Huatakaroa 1891 Trust

Email: [administrator@nuomrkh.co.nz](mailto:administrator@nuomrkh.co.nz)

Website: [www.nuomrkh.org](http://www.nuomrkh.org)

